



Breakfast Exchange Club Board of Directors Meeting Minutes

March 11, 2019 – 5:45 P.M.
Yellowstone Room

Members in Attendance

Mike Fleming, *Business Manager*; Tony Parish, *Past President*; Cory Hasiak, *President*; Ed Kaufman, *Treasurer*; Dina Harmon, *Secretary* and Rene Critelli, *President-Elect*

Directors: John Eastman, Dan Singer, Tanya Doke, Don Lohrenz, Chris Kosine and Bruce Glennie

Guests in Attendance

Karla Stricker with sponsor Shawnee Krauszer, Duncan Boothby with sponsor Stephanie Romsa, Samantha Waller with sponsor Mark Schiffner, Tanner Critelli; Member, Todd Feeley with Yellowstone Kelly's and John Clawson; member with Yellowstone Kelly's.

I. MEETING CALLED TO ORDER

A. Pledge of Allegiance.

B. February 2019 Meeting Minutes

It was motioned by Bruce and seconded by Don to accept February's minutes as written. Motion passed unanimously.

C. Potential New Member Interviews

Karla Stricker with sponsor Shawnee Krauszer, Duncan Boothby with sponsor Stephanie Romsa and Samantha Waller with sponsor Mark Schiffner. It was motioned by Don and seconded by Bruce to accept Karla, Duncan and Samantha into membership upon receiving full payment of dues and registration fee. Motion passed unanimously.

II. OFFICER REPORTS

Secretary's Report:

Secretary Dina Harmon reported membership as standing at 174. Gail Linnell resigned from the club.

Treasurer's Report:

Treasurer Ed Kaufman submitted the financial reports to the board for review. Accounts Receivables shows a few members in dues arrears and Dina will be sending out arrears notices. Accounts are looking good.

President Elect's Report:

Rene reported we have one event for March. April will be busier with four events.

Business Manager Report:

Mike reported our sales for the events we had in February were \$8,157 from the MATE and \$11,381 from Monster Trucks.

Upcoming events include Styx, Breaking Benjamin, PBR, and Rain in April. MMA Fights in May. Old Dominion has been announced as one of the Fair performers.

Our gross sales this year to date are \$519,259. Our gross sales this same time last year were \$274,367.

III. Committee Reports

House Committee –working on getting a plaque designed to put the names of members who have passed away while they were a member on it. Plaque to go in a shadow box along with awards the club has received. Dan motioned to put Ed Weller's name on the plaque rather than having his name tag in place holder number one of the name tag box. Don seconded the motion. Motion passed unanimously.

Patriotism Committee – Tanner Critelli came before the board to inform them of an event being held at Mary Alice Fortin Center for Veterans. The event to be held on March 23rd helps Veterans with PTSD and is looking for a food and drink sponsor which cost \$493.75. John motioned we sponsor the food and drinks for this event. Tony seconded the motion. Motion passed unanimously.

IV. OLD BUSINESS

A. Credit Card for Dues

Ed is working on a credit card program called Converge. The representative of the company will come to breakfast to provide information to membership on the program this Friday. He is very close to having this completed and hopes to have it in place for the upcoming quarters billing.

B. National Exchange Insurance

Cory has worked with Nate to submit our current insurance documentation for their approval. Cory has not heard back from them as of yet.

C. Audit Progress

Rene reported on the audit. There will be an audit of operations during the Breaking Benjamin concert. She will not have any recommendations for the board until the May meeting.

D. Radios

We currently have six radios to use but the beer captains have trouble hearing anything with them. Rene is looking into radios for the food truck battle so she will inquire into the cost of purchasing some for Metra events. Mike asked that the beer captains are brought in on the use of the radios because they may not want to use them.

E. All Club Membership Drive

There was a great turnout for the event. Dina had brought ten new member applications. All ten were gone at the end of the night, three were turned in that night. Cory knows of one more that will be coming in.

V. NEW BUSINESS

A. Yellowstone Kelly's Catering

Todd Feeley and John Clawson came before the board to present their proposal on their price increase that they need to make in order to be profitable. The proposal is included at the end of the minutes for your review.

Our breakfast charge is currently \$9.05 per person. The price increase will be take the cost to \$11.25 per person plus a 15% gratuity with a minimum of 75 people for 48 weeks per year. This does not include the \$.25 per plate charge that Metra charges Yellowstone Kelly's which is then passed onto us. With all costs added together we will be looking at a charge of approximately \$13.19 per plate. The House Committee to look into the cost of other catering companies before the April board meeting and will report their findings.

B. Exchange Cares Bag Program

Member, Ann Gunderson, has volunteered to work with the Elder Grove Jr. Excel Club on this program. If we purchase the bags, the Jr. Excel will work on donations of things that young children in crisis may need such as toiletries, stuffed animals, blankets, etc. National is giving any club that requests the bags, their first 50 for free. Don motioned we purchase 100 bags to get the Jr. Excel club started. Tony seconded. Motion passed unanimously.

C. Toby's House Contact

Toby's House of Great Falls that works in the child abuse prevention arena sent an email via the website seeking funding. It is unsure why they are not seeking assistance through the Great Falls Exchange Club. We generally would not assist a program that is not in a contiguous county. Other Billings Exchange Clubs also received similar contact from them via their website.

D. Line Items in Budget

Organizations that are a line item were discussed and it was felt that those organizations should at the minimum have to come before the board at least

annually to report on how their organization is using the funds they were allotted. Tony motioned we invite all three line item organizations to next month's board meeting. Rene seconded. After discussion, Tony amended the motion to remove all line item organizations with the exception of the Family Tree Center. Cory will contact the other two organizations to let them know that from now on, they will need to apply for a grant annually through our granting process. Rene seconded. Motion passed unanimously.

F. FY 19-20 Elections

Nominations for the next fiscal year's board of directors and officers to begin Friday, March 15th. Cory will be out of town. Rene will begin the first round of nominations.

VI. NEXT MEETING

April's meeting will be held on Tuesday, April 9th.

VII. ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

Submitted 3/13/19 by Dina Harmon

**Yellowstone Kelly's Catering Co.
Exchange Club Weekly Breakfast
Three Year Pricing Proposal (2019-2021):**

Yellowstone Kelly's Catering Company proposes the continuation of our services to the Breakfast Exchange Club under the following terms:

Price per person: \$11.25 per person plus 15% gratuity based on a minimum of 75 guests per day, served at the Yellowstone Room or other comparable banquet facility Fridays at 7:00am, approximately 48 weeks per year.

This price includes banquet room setup the Thursday afternoon prior, service, service personnel, onsite cooking at Yellowstone Room (when the facility is in satisfactory condition) and cleanup.

Included Setup Items: china plates, bowls, flatware, linen table cover, service equipment, tacky flower centerpieces, salt and pepper shakers to the tables and setup and cleanup of the client's coffee mugs.

Facility and/or kitchen usage fees are an arrangement made between Breakfast Exchange Club and Metrapark settled between the Client (Breakfast Exchange) and the venue (Yellowstone County – Metra). Yellowstone Kelly's Catering is an approved caterer in good standing with Metrapark.

CATERING

BILLINGS, MT 406-245-2264

Yellowstone Kelly's Catering Co.
Exchange Club Breakfast Proposal 2019
March 11th, 2019

Sample Menu One

Baked Egg Casserole
Sausage Patties
Fresh Baked Biscuits & Country Gravy
Hot Breakfast Cereal

Sample Menu Two

Texas Size French Toast / syrup
Grilled Ham Steak
Scrambled Eggs with Cheese
Cinnamon Oatmeal

Sample Menu Three

Blueberry Pancakes
Quiche Lorraine
Sausage Links
Buttery Grits

Sample Menu Four

Fried Eggs
Grilled Red Potatoes
Thick Sliced Bacon
Cream of the Wheat

Sample Menu Five

Breakfast Burrito Bar
Grilled Potatoes, Onions & Peppers with Breakfast Sausage
Tortillas and Southwest Sauce
Old Fashioned Oatmeal

EACH DAY'S MENU INCLUDES THE FOLLOWING STATIONS:

Daily Beverage Bar: Hot Brewed Regular and Decaffeinated Coffee, hot water and tea selection, Orange Juice, breakfast juices

Daily Continental Bar: a hot cereal of the day, breakfast pastries, a fruit medley or display, yogurt, a toaster station including a selection of breads, available cold cereals, hot peppers, salsa & Topping Bar

To Guest tables: Linen table covers, Ice Water pitchers, carafes of hot coffee, S&P shakers and condiment cruets