



Breakfast Exchange Club Board of Directors Meeting Minutes

July 15, 2020 – 5:45 P.M.

Craft Local Basement

Members in Attendance

Dina Harmon, *President*; Bruce Glennie, *President Elect*; Ed Kaufman, *Treasurer*;
Tanya Tweten, *Secretary*; Mike Fleming, *Business Manager*; and René Critelli, *Past President*

Directors: Wiley Taylor, Shawnee Krauszer, Tanner Critelli, Ryan Jenkins, John Wilson

Members Absent

Lisa Jensen, *Director*

I. MEETING CALLED TO ORDER

Pledge of Allegiance

June 2020 Meeting Minutes

Bruce moved to approve the June minutes; 2nd by Shawnee; passed unanimously.

II. OFFICER REPORTS

Secretary Report:

Secretary Tanya Tweten reported that the following members have resigned since the last Board meeting: Joe Rampy, Steve Duganz, Bob Balko, Ben Tougas, Hannah Tougas, and Matt Duray. Matt McNeal resigned after the July meeting was held. BEC also lost member Bob Bushing, who passed away at the end of June. Membership currently stands at 160. *(Note: BEC membership consists of 159 active members and 1 lifetime member, Ed Weller)*

Treasurer Report:

Treasurer Ed Kaufman submitted the financial reports to the Board for review. He reported that, thanks to the beef raffle, BEC is holding its own for now. Also, BEC's \$10,000.00 Social Services Nonprofit Grant application has been accepted by the State of Montana and will be processed for funding within 30 business days. If you see Ed around, give him a big Thank You for his efforts in securing that grant (and maybe buy him a beer)! A budget for this fiscal year has not yet been established due to the many unknowns BEC is currently facing.

President Elect Report:

President Elect Bruce Glennie reported on the upcoming Brews & BBQs event. He has been fielding concerns expressed by membership in regard to the event, safety measures required, etc. After a lengthy discussion, and in addressing concerns that our volunteer turnout may be lower than usual, **a plea is being made that any members and certified spouses/SO's who are comfortable and willing to work a shift at Brews & BBQs, consider doing so.** There are three shifts available, which are three hours each: 12:30 pm, 3:30 pm, and 6:30 pm. The Board also asks that those members who may be compromised to please refrain from volunteering at this event. Attached are the event organizers' guidelines

submitted to Riverstone Health for this event and the information sheet for BEC volunteers. Please note that all volunteers will be required to wear masks and gloves, which will be provided by BEC.

Business Manager Report:

Business Manager Mike Fleming reported as follows:

Discussion was continued on the Brews & BBQs event. The organizers will have sanitization stations available. Disposable cups will be provided by the organizers, which are to be used once then to be disposed of. Attendees will be given an event glass, disposable cups, and tokens which the attendee will drop in a bucket at each station in exchange for a beer. Do not handle the tokens or event glass, only the one-time use cup. The attendee can choose to drink from the disposable cup or pour it into their own glass.

The bottom line is that BEC has a contract to fulfill, and is a service organization that raises money by selling and serving beer. BEC must meet its obligation to the Metra in good faith, especially in the midst of contract negotiations.

Mike also reported that BEC still needs a permanent home for its liquor license. The BEC liquor license will be in non-use status as of August 1, 2020. Contrary to previous understanding, after the license is on hold, the catering endorsement will not allow permits for BEC to continue serving.

Looking ahead:

No new concerts or shows have been scheduled.

PBR is scheduled to take place with 3,500 to 4,000 attendees each night.

BEC will serve beer at Bingo during the fair in the beer garden at the MT Pavillion. The Elks may ask that BEC handle the Bingo calling as well.

Toby Keith is still selling tickets for Sept 17, 2020.

Cher is rescheduled for October 2021.

III. COMMITTEE REPORTS

Outreach Committee

Shawnee reported that she and Ashley Braaten will be co-chairing the committee, and a meeting is scheduled for July 23 at By All Means to explore outreach opportunities.

Volunteers are being requested for the Family Service event “Bingo at the Benefit” to be held at the Metra on Sept 19, 2020, at 6:30 p.m.

Highway Cleanup

Dina reported on behalf of Tiffany Smith in regard to a cleanup set for August 9, 2020 (Sunday) from 8-10 a.m. It is planned to meet at Liberty & Vine (2019 Montana Ave), then work towards the Metra, and on to Airport Road/the Rims. Liberty & Vine will supply trash bags and gloves, and BEC will be responsible for bringing treats/snacks for the clean-up crew. Members are encouraged to bring a mask, a pair of gloves, and one trash bag to help out with supplies. The committee is hoping for at least 20 volunteers, and there are also a few regulars who do this with Liberty & Vine monthly.

Patriotism Committee

Tanner reported that nothing is planned now, but the committee is hoping to host a chili cook-off again this year.

PR Committee

René reported that a committee meeting is scheduled for July 21 at By All Means.

Social Committee

Willey reported that a committee meeting is scheduled for July 29 at his place.

IV. OLD BUSINESS

Metra Contract Update

The Contract Committee (now consisting of Dina, Gene Jarussi, Dave Staton, Bruce Jensen, and Mike Fleming) has submitted its response to the Metra proposal, however, no reply has yet been received from the Metra. The current contract expires on Sept 1, 2020.

Raffle Fundraiser Update

There are several members who have not yet picked up ticket books. If you need to pick up tickets, Wiley has plenty available at B&B Tire (2121 Montana Ave). You can also contact Lisa Jensen to make arrangements to pick up from her. Tanner reported that he is looking into BEC hosting a pint-night in an effort to sell tickets.

Liquor License Location - Par 3

René reported that Par 3 is unable to house BEC and its liquor license due to lack of space. Par 3 proposed that BEC sell beer from outdoor troughs.

V. NEW BUSINESS

Club Development Input

BEC goal for this year is to survive!

VI. ADJOURN

The meeting was adjourned at 6:54 p.m.

The regular Board of Directors meeting for August is cancelled in lieu of the Officer/Board Member Installation which will take place on August 12, 2020 at 5:45 pm in the basement of Craft Local. Snacks will be provided and Bruce has graciously offered to buy the first round for attendees. Spouses and SO's are welcome.

Submitted 7/15/20 by Tanya Tweten

**BREAKFAST EXCHANGE CLUB
MT BREWS & BBQ's
Saturday – July 18th, 2020**

TIME: 1:00PM - 10:00PM (please be at shift ½ prior to start time)

LOCATION: AROUND THE POND AT METRAPARK

TOKEN COLOR: Orange and White – Dated 2020

GLASS COLOR: Orange Lettering - Dated 2020

1 POUR PER TOKEN: Please throw used tokens away in Ace Hardware bucket located on or below the table.

******DO NOT TAP ANY ADDITIONAL KEGS WITHOUT APPROVAL FROM MT BREWS & BBQ's PERSONNEL - MARK, RHONDA, BEAU, OR DEVON HEDIN.**

******MAKE SURE ANYONE YOU POUR TO HAS A WRIST BAND**
(Exchange Club responsibility of legal age/ability to consume alcohol)

******LET US KNOW IMMEDIATELY WHEN YOUR KEG IS EMPTY.** (First keg to empty will be the "People's Choice" winner.)

Riverstone Health Protocol:

******Have 3 ID/Wristband locations to spread out & distance crowd**

******All volunteers to wear masks & gloves.** (Provided by Breakfast Exchange Club)

******Pourers to serve beer only in disposable one time only plastic cups which will be located at each pouring station.** (Provided by MT Brews & BBQ's). Event goers must buy a 2020 orange lettered glass. They can either drink the beer from the plastic cup or pour it into the 2020 orange lettered glass.

******Volunteers to be in good health w/a temperature below 100.4 degrees**

******Hand sanitizer to be located at each pouring station and Wristband/ID station for volunteers and event goers** (provided by MT Brews & BBQ's).

Distancing

Event Foot Print

Event will be located outdoors with no fenced boundaries. As such the public is able to spread out to the entirety of Metrapark available grounds.

Entry/Exit

We will create multiple entry and exit locations to spread attendees to help eliminate grouping and efficiently move the public in and out of the event.

Registration

We will create a two-part registration process, to move traffic quickly and efficiently, an ID Station and a Glass Sales/Distribution Station. We will separate the ID Station from the Glass Station. We will create multiple ID Stations and Glass Stations, each a minimum of 6 feet apart from each other. We will also designate 6 foot markers between attendees at each station. **We will create and post signage informing the public to have necessary items ready (ID/Payment).** This will move attendees quickly and efficiently through the registration process. All staff, at all stations will be separated by a table/or other barrier by a minimum of 6 feet.

Beer Stations

Minimum of 10 feet between each beer station. Each beer station will have 6 foot designations for the public to adhere to. Event staff at stations will be separated from public by a minimum of 6 feet via tables or other suitable barriers.

Music

Live music will be separated from all event stations. Stage will have a minimum of 20 feet on all sides discouraging any public interaction with it. Music will be limited in volume and band members will be required to stay 6 feet away from each other. **Band is designated for background music. Dancing will be discouraged and no dance floor will be provided. We will post signage stating as such.**

Signage

Event will post signage on all ID Station/ Glass Stations/ Beer Stations / Throughout Event that remind attendees to follow all CDC Recommended Guidelines. Signage will be posted at every entry asking the public not to attend if they have had any symptoms of Covid-19 or have come into contact with anyone who has tested positive for Covid-19 in the past 14 days.

Sanitation Protocols

Restroom Facilities

We will utilize 2 mens and 2 womens full restrooms, located in the MT Pavilion, but accessed via outside, each with running water, soap, and paper towel dispensers. Cleaning staff will be on grounds for the duration of the event to keep all restroom facilities clean and sanitized. **Only cleaning staff hired and trained by Metrapark will be allowed to clean and sanitize restrooms. All Staff will be required to clean restrooms at a minimum of once per hour using EPA approved products.**

Hand Sanitizer

Hand sanitizer will be available at all ID Stations / Glass Stations / and at all Beer Stations.

Masking

All Event Staff will be required to wear a mask for the duration of the event.

Screening

All event staff will be temperature screened before being allowed to interact with the public.

In the event it appears an attendee shows signs of sickness the following protocol will be used. A staff member will sanitize and place on fresh gloves and a fresh mask. We will ask the participant to submit to a temperature screening. If a temperature of 100.4 or greater is discovered they will be required to leave the event. If the participant declines the temperature screening they will be required to leave the event. After screening the staff member will discard gloves and mask, and resanitize.

Beer Distribution

Although patrons will receive a commemorative event glass all beer will be served in one-time use, disposable plastic cups.

Event Facilities

All Event stations, seating areas, restrooms and all other points of public interaction will be cleaned, using EPA approved cleaning products, at a minimum of once every hour for the duration of the event.